



# MIDDLETON PARISH COUNCIL

MINUTES OF A MEETING HELD AT THE RECREATION ROOM  
CHURCH LANE MIDDLETON

**Date 18/07/2019 – Meeting 4. 2019/20**

## Present Councillors

**Gill Keegan (GK) Chairman**  
**Graham Smith Vice Chairman (GS)**  
**Peter Rotherham (PR)**  
**Jack Everill (JE)**  
**Pete Rawlins (PRaw)**

**Clerk in Attendance Tony Harris (TH)**

**Public in Attendance: None**

### 1. Apologies

**Cllr. Andy Jenns (AJ)**

### 2. Declarations of Pecuniary or other interests.

### 3. Minutes of the Parish Council meetings held on 20/06/2019

*The previous minutes were duly signed by Vice Chairman Cllr. Rawlins*

### 5. Matters arising

- a) *Kerb stones remain un-repaired Move action to pending and chase*
- b) *It was agreed to go ahead with path weeding at a cost of £175. But at a quoted cost of £250 it was agreed to defer Witches hat area until further quote on new work proposed (artificial grass) received.*
- c) *Cllr. Rawlins confirmed he would arrange the finishing of the bandstand sealant and it also needed some varnish on brickwork around the top to make watertight.*
- d) *Bus shelter drawings to be sent to Cllr Rawlins to enable quotes.*

## NEW ACTIONS

| Ref | what  | Who           | when      |
|-----|---|---------------|-----------|
| N1  | <i>T15 path is now impassable Cllr's. to visit site to confirm the right of way is dangerous. Clerk to act on findings</i>    | All           | July      |
| N2  | <i>A quote is required for de-weeding the witches hat matting and replacement with artificial turf</i>                        | Clerk         | October   |
| N3  | <i>Need drawings and dimensions for new bus shelter to be sent to Cllr. Rawlins to be able to obtain quotes on Oak frames</i> | Clerk         | August    |
| N4  | <i>Sealant although applied to the bandstand still has gaps to be treated</i>   | Cllr.<br>PRaw | September |



|           |   |       |           |
|-----------|---|-------|-----------|
| <b>N5</b> | <i>Need to contact Flood engineer regarding nature of flood project work options and possible costs</i> | Clerk | August    |
| <b>N6</b> | <i>Arrange for path to be weeded</i>  | Clerk | August    |
| <b>N7</b> | <i>Investigate costs for a new Handrail for the bandstand</i>   | Clerk | August    |
| <b>N8</b> | <i>Bandstand needs repainting quote was needed</i>  | Clerk | September |

### PENDING / ONGOING ACTIONS

| <b>Ref</b> | <b>what</b>   | <b>Who</b> | <b>when</b> |
|------------|---|------------|-------------|
| <b>P1</b>  | <i>Solution needed for Allen End grit bin after previous bins stolen</i>  | Clerk      | October     |
| <b>P2</b>  | <i>A grant to be used for flooding was potentially available, Clerk to look into how we might apply and for what specific works. Key issue is we need a specific action to complete the grant with costings</i>         | Clerk      | August      |
| <b>P3</b>  | <i>Clerk to investigate if weeds can be burnt on village green, quotes to be gained and submitted at next meeting of MPC</i>  | Clerk      | August      |
| <b>P4</b>  | <i>Coppice lane sign area needs strimming in September ready for wild flower planting</i>   | Clerk      | September   |
| <b>P5</b>  | <i>Clerk to prepare plans for a new bus shelter and seek planning permission, authorisation of up to £500 was given to achieve planning permission in addition Clerk to look into possible HS2 Bus shelter funding.</i> | Clerk      | December    |
| <b>P6</b>  | <i>Revisit traffic calming options. Approach Andy Jenns in the first instance for ideas, e.g. Whitaker Heath</i>  | Clerk      | August      |
| <b>P7</b>  | <i>Clerk to look into second defibrillator and first aid training.</i>  | Clerk      | December    |
| <b>P8</b>  | <i>Investigate gate blocking access at Middleton Hall</i>   | Clerk      | December    |
| <b>P9</b>  | <i>Continue to press highways for solution to increasing number of highway issues and chase kerbstones</i>  | Clerk      | Ongoing     |
| <b>P10</b> | <i>Issue of planning permission on change of use site. A visit has been made by enforcement officer awaiting outcome of this visit Clerk in contact with Cllr. Simpson to resolve</i>                                   | Clerk      | Ongoing     |

### CLOSED ACTIONS

| <b>Ref</b> | <b>what</b>  | <b>Who</b> | <b>when</b>     |
|------------|--|------------|-----------------|
| <b>C1</b>  | <i>Cllr. Everill agreed to supply some newer bench tables and remove the old dilapidated from site Cllrs. Agreed to this kind offer.</i> | Cllr. JE   | Before fete day |
| <b>C2</b>  | <i>The flower tubs and signs agreed at our last meeting have been acquired and have been planted up in Middleton and Hill Lane</i>       | Clerk      | July            |



## KEY FINANCIAL PROJECTS

| Ref       | what  | Who      | when     |
|-----------|---|----------|----------|
| <b>K1</b> | <b>WEBSITE</b><br><i>Review new parish website design and arrange meeting with Jim Ellis as new design completed by Clerk for discussion. Objective to agree design and costs associated.</i>   | Cllr. GK | December |
| <b>K2</b> | <b>BUS SHELTER</b><br><i>Clerk to prepare plans for a new bus shelter and seek planning permission, authorisation of up to £500 was given to achieve planning permission. Included as a CEF option for funding</i>  | Clerk    | December |
| <b>K3</b> | <b>SCULPTURE</b><br><i>Sculpture to celebrate 100 years of Women getting the vote. Materials now sourced and will be transported to site in July. Cost of Statue remains £1200 however a base will be needed and this needs to be considered and costed</i> | Clerk    | October  |
| <b>K4</b> | <b>DEFIBRILLATOR</b><br><i>Clerk to look into second defibrillator and first aid training Costs</i>   | Clerk    | October  |
| <b>K5</b> | <b>CEF GRANT</b><br><i>Three projects identified</i><br><ul style="list-style-type: none"> <li>a. Village Hall Car park resurface</li> <li>b. Nature reserve £70,000</li> <li>c. Bus shelter £5,000</li> </ul>  | Clerk    | October  |

### 1. Reports of Councillors and Clerk

#### Cllr. Keegan

- a.
- a. *Reports of antisocial activity have been reported and the council needed to understand what action can be taken.*

#### Cllr. Smith

- a. *The Bandstand needs repainting and a quote for such work was needed \**

#### Cllr. Rawlins

- a. *Cllr. Rawlins reiterated his concern that the council needed to revisit traffic calming measures as traffic and speeding cars was increasing.*

#### Cllr. Rotherham

- a. *His car damaged outside of his house.*
- b. *It was suggested that Cllr.s consider a separate entrance to the village green buying*



*land adjacent to Coppice lane.*

- c. *Police have taken action on cars racing on the A38 with a major operation carried out.*

#### **Cllr. Everill**

- a. *Cllr. Everill had requested details from HS2 on the work being carried out near the A4091 layby site to update local residents.*
- b. *The bandstand needs front handrails to ensure safety of users \**
- c. *Cllr. Everill proposed an event should be held this November the 9<sup>th</sup> to mark VE day possibly with a small marquee and event in the Village Hall-to be discussed at next meeting once Cllr's. have had time to consider.*
- d. *Cllr. Everill suggested that it may be time to find a replacement for him.*

#### **Cllr. Jenns**

*No report as absent*

#### **7 Samuel White Trust and other Community Organisations**

*No report*

#### **8. High Speed Rail Line**

*Cllr. Everill awaiting report on A4091 adjacent works (received subsequently to meeting)*

#### **9. Community Centre**

*No report..*

#### **10. Village Green Development**

*The Play area inspection raised a number of issues:*

- a. *Picnic table struts missing*
- b. *Bird dropping removal*
- c. *Wood edging missing*
- d. *Cradle swing bracket bolts missing*
- e. *Wear in bushes frame loose in ground*
- f. *Spring whale split in seat*
- g. *Cable net climbing frame monitor splits*
- h. *Tiles lifting and parting*
- i. *Elements need Painting*

#### **1. Middleton Recreation Room**

- a. *Awaiting decision on interior painting*
- b. *Second defibrillator to be considered for Hall location*



## 12. Planning Matters

### Planning:

[PAP/2019/0377](#) 02/07/2019 The Green Man Inn Church Lane Middleton B78 2AN  
Erection of new fencing, fire escape, external lighting scheme and general alterations

## 13. Correspondence since last meeting dated 20/6/2019

### NWBC/WCC:

- T15 path resident told Middleton not in WCC
- Four articles submitted to WALC about Middleton activities

### General.

- Sculpture- bolts collected need to arrange delivery
- First draft of web site
- Awaiting a response from D.O.T
- Gating order on T9/FP WCC in contact with resident re diversion
- Middleton walk leaflets
- Nature reserve update

### WALC

- AGAR submissions 1<sup>st</sup> July 2019 confirmation of receipt 50 authorities in WALC area have not submitted.

## 14. Finance Report.

|                            |              |                       |                          |
|----------------------------|--------------|-----------------------|--------------------------|
| Balance at bank 28.6.2019  | A/c 00411787 |                       | <b>£15,974.55</b>        |
| Plus deposits not shown    |              |                       |                          |
|                            |              | sub total             | <b>£15,974.55</b>        |
| Unpresented cheques        | CN           |                       |                          |
|                            | 2089         | wages-June            | <b>-£998.68</b>          |
| Sub total                  |              |                       | <b><u>£14,975.87</u></b> |
| Less cheques to be written |              | wages-July            | <b>-£998.68</b>          |
|                            |              | Grass cutting         | <b>-£160.00</b>          |
|                            |              | NI                    | <b>-£76.00</b>           |
|                            |              | Prontaprint           | <b>-£237.08</b>          |
|                            |              | soil/plants           | <b>-£169.88</b>          |
|                            |              | Total funds available | <b><u>£13,334.23</u></b> |



## Capital reserve fund A/c 29525357 (05.07.2019)

|  |                          |
|--|--------------------------|
| opening balance  | <u>£7,353.07</u>         |
| interest   | <u>£1.13</u>             |
| <b>new balance</b>                                     | <b><u>£7,354.20</u></b>  |
| £4000 is rent deposit                                  | <b>-£4,000.00</b>        |
| <b>Available funds in current account A/c 00411787</b> | <b>£13,334.23</b>        |
| <b>Available funds in reserve account A/c 29525357</b> | <b>£3,354.82</b>         |
| <b>Grand total</b>                                     | <b><u>£16,689.05</u></b> |

### Notes

|                         |                          |
|-------------------------|--------------------------|
| 2. VAT can be collected | <b><u>£3,947.65</u></b>  |
| Grand total             | <b><u>£20,636.70</u></b> |

|                                   |                              |                          |
|-----------------------------------|------------------------------|--------------------------|
| <b>Balance at bank 14.6.2019</b>  | <b>A/c 00411787</b>          | <b>£10,344.55</b>        |
| <b>Plus deposits not shown</b>    | MHS                          | £300.00                  |
|                                   | MM                           | £40.00                   |
|                                   | MCC                          | £5,290.00                |
|                                   | sub total                    | <b>£15,974.55</b>        |
| <b>Unpresented cheques</b>        | CN                           |                          |
| None                              |                              | £0.00                    |
| <b>Sub total</b>                  |                              | <b><u>£15,974.55</u></b> |
| <b>Less cheques to be written</b> | wages                        | -£998.68                 |
|                                   | Grass cutting                | -£100.00                 |
|                                   | NI                           | -£38.00                  |
|                                   | Prontaprint                  | -£200.00                 |
|                                   | soil/plants                  | -£250.00                 |
|                                   |                              | -£1,586.68               |
|                                   | <b>Total funds available</b> | <b><u>£14,387.87</u></b> |

## Capital reserve fund A/c 29525357 (03.05.2019)

|                    |                         |
|--------------------|-------------------------|
| opening balance    | <u>£7,350.53</u>        |
| interest           | <u>£1.29</u>            |
| <b>new balance</b> | <b><u>£7,351.82</u></b> |



-£4,000.00

£4000 is rent deposit

|  |                          |
|--|--------------------------|
| <b>Available funds in current account A/c 00411787</b> | £11,030.35               |
| <b>Available funds in reserve account A/c 29525357</b> | £3,351.82                |
| <b>Grand total</b>                                     | <b><u>£14,382.17</u></b> |

**Notes**

|                         |                          |
|-------------------------|--------------------------|
| 2. VAT can be collected | <b><u>£3,947.68</u></b>  |
| Sub total               |                          |
| <b>total funds</b>      |                          |
| A/C 00411787            | £18,329.85               |
| A/C 29525357            | £3,353.07                |
| <b>Total</b>            | <b><u>£21,682.92</u></b> |

**15. Public Questions and Comments.**

*No public present*

**16. The Chair proposes**

*None.*

**17. Any other business**

- a. *Volunteer certificates were handed out at the Fete to seven individuals who have contributed over 25 years of voluntary service to the community.*

**18. Date of next meeting**

**Thursday 22 August 2019 at 6.30pm**

**Meeting closed at 8.40pm**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_